

Dianella Primary College P&C Association

Minutes of General Meeting

DATE: 8/12/20

ITEMS

ACTION

(NAMES)

HELD – Dianella Primary College Staff Room

MEETING OPENED - 1:35pm

ATTENDANCE –

Maryann Henwood

Suet Ley Ng (Shelley)

Irin Ong

Sana Zahid Khan

Maxine Potgieter

Sasha Perrine

Rose Chia-Yi Hsieh

Anthony Middleton

APOLOGIES –

Michelle Walker

Alex-Ann Hughes

Ros Price

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

– Motioned by Maryann

Seconded by Irin

PRINCIPALS REPORT –

N/A

TREASURERS REPORT –

Disco incoming \$1115, \$530 out for DJ, \$204 out for food. \$400 will be given to WISH group

Balga Community association have donated to us \$500.

Auditor will be paid with a \$150 Coles/Myer gift card

GENERAL BUSINESS –

Official tabling of letter sent for election commitment of \$30k pending March 2021 election. Letter sent.

Disco - DJ cost \$530, food cost \$204, total takings \$1115. Melissa Ozich motions we give \$400 to the WISH group, Maxine seconds. Anthony to invoice the P&C for the amount of \$400.

Colour Run prizes - there was a late submission of a substantial amount (\$180) received after the prize ordering had been finalised. Melissa was in contact with the Childs guardian with the options to give the money back, or buy similar prizes for the child based on her selected prize preferences. Guardian elected for us to buy similar prizes. The rest of the prizes have been ordered and will be distributed by a student via Anthony.

Reconfirmation of P&C contribution for Dance til you Drop (referred to as Bop til you drop in previous minutes). Incorrectly listed in previous minutes - it should state that the P&C will subsidise the cost of the experience at a rate of \$7.50 per child. Anthony projects there will be 184 junior students participating, the cost to the P&C will be \$1380, Anthony will invoice us for this amount. Melissa Ozich motions we pay this invoice when received, Maxine seconds.

Year 6 camp - we will contribute \$420, the invoice has been received by us but yet to be paid. Melissa Ozich motions it be paid now, Maxine seconds.

Colour run invoice received, Rose says the cheque for them is in the mail.

Proposed new date for the AGM. Must be before the end of April 2021, with the financial audit of the previous 3 years to occur over the xmas school holidays. Sana motions that Melissa purchase a \$150 Coles Myer voucher to be given to the auditor, Maryann seconds. Discussion regarding AGM date - currently our financial years are in line with calendar years. Is the xmas holidays a better time to audit the books? More/regular auditing may negate that. We must advertise change of rules to the constitution with 7 days notice. Proposal: specula meeting to be held in term 1 before April around the 3rd week of school. Consensus agreement. Melissa Ozich motions to change the AGM and financial year dates to July 1-30 June. AGM first week back after term 2. Irin Omg seconds. Special meeting to be held 16th of Feb 2021 at 1:30pm.

Good standing policy - this came down as a requirement from the Ed Dept. All students start with good standing. Activities such as excursions are deemed to be educationally necessary and

therefore will not be withheld if a student loses their good standing. There is a plan in place for students who lose their good standing, they may earn it back.

Further discussions re communication to parents, digital versus notes home. No conclusions.

Our two main opportunities for communication with parents are the open night on March 30th and the movie night on March 26th. Anthony will promote Dance til you Drop though the school, rather than the P&C.

The P&C will promote the movie night. At this stage we don't know which movie will be shown, so advertisement now will have to be in the form of a "Save the Date". \$4000 funding received for this specific purpose. Rural cinema deposit paid.

Findings from Cailey D'Andrea's planning workshop. Loose plan was to organise 1 small event per term and possibly 2 large events per year.

Suggestion that Harmony Day celebration be held later in the year, rather than in harmony week, as there is too much else going on in that term.

2021 significant dates:

Faction carnival - Sept 3?

Interschool athletics carnival - Sept 17

Lightning Carnival - June 29

Year 6 camp - week 2 of term2

STEM parent workshop to be held term 2 or 3, plus literacy or numeracy parent workshop.

NEXT MEETING –

16th February 2021, 1:30pm

MEETING CLOSED – 3pm