

TEMPLATE FOR MEETING
Dianella Primary College P&C Association
Minutes of General Meeting
DATE: 23 September 2020



ITEMS	ACTION (NAMES)
HELD – Dianella Primary College Hall	
MEETING OPENED -	
ATTENDANCE – President – currently vacant Vice President – Melissa Ozich Treasurer – Chiah-Ye Hsieh (Rose) Secretary –Maxine Potgieter Principal – Anthony Middleton Exec member – Maryann Henwood Exec member – Sana Zahid-Khan Financial Members present: Ng Suet Ley Irin Ong Alex-Ann Hughes Ali Khajazada Cailey D’Andrea APOLOGIES –	
CONFIRMATION OF MINUTES OF PREVIOUS MEETING – Maryanne motioned, Irin seconds.	
PRINCIPALS REPORT –	
TREASURERS REPORT – Balance was \$15,480.58 closing. Useable \$13538.29 Faction carnival raised \$1131.20 Cost of subway still to come out. \$475 Premier pies have been paid \$98.26 Pending invoice from IGA aprox \$200 Lunch orders made 506.10 Outgoings for lunch was \$475. \$885.54 profit faction carnival.	
CORRESPONDENCE IN – •	
CORRESPONDENCE OUT – •	
GENERAL BUSINESS – Auditor found - Fred, been in email contact, he’s happy to audit the books at the end of the year,	

go over on holidays, have ready for AGM for beginning of next year. Happy to accept token voucher of \$50 per year, for 3 years total including this year. \$150 total. Maxine motions that we spend the money, Alex seconds.

Ros on long service leave - she is signatory on P&C bank account, we need two signatories on any payment and with her not here this leaves us unable to spend money and pay people. Suggest having 2 out of 4 people, perhaps treasurer, perhaps principal as additional signatories. Janine, manager of corporate services, is the other signatory at the moment. While we're at it, might as well investigate option of EFT banking. The treasurer would implement transactions, secondary person/signatory would receive notice and put in their confirmation code for payments to proceed. Advantage of this is even if one signatory is away they can still log on online to do that. Melissa Ozich put forward motion for Anthony and Rose (Chia-Ye), Alex seconds.

Anthony motions that treasurer (Rose, Chia-Ye) is the second signatory every year. 3 other people would be school staff as signatories. Alex seconds.

Motion that we engage internet banking services with Commbank - Melissa O motioned, Shelly seconds.

Janine is happy to be 2nd signatory for EFT services.

President nominations - none received. Still able to continue running without a president and we will notify the wider school community in the bulletin send out prior to holidays.

Anthony motions that DPC P&C continues without president for the rest of the year, Maxine seconds.

Colour Run - books will be distributed first day of new term, we will have to section books off that first day of school. Event will run from 1:30pm onwards. Obstacle course will be set up. Melissa O motions that we purchase ice poles for post colour run. 1 per student, Maxine seconds. Advertise for bring a plate / picnic after the event.

Call out for volunteers for powder stations.

Disco Thursday 12th November - historically has been Halloween disco. This year could be any theme, or no theme, totally up to P&C. Discussion about seasons, spring? Summer - beach theme? If beach then Anthony would have discussions with year 5 and 6 classes about no swimwear. Cailey suggests Hawaiian theme.

Wish kids sell tickets, run games at junior disco. P&C does food and drinks. \$10 ticket covers sausage sizzle, juice box. 5-6:30pm for juniors then 7-8:30 for rest of school.

Melissa Ozich motions that we set the entry price of \$10 which will provide drink and sausage sizzle, implement the tick box on the permission slip. Alex seconds.

Cailey suggests tickbox "are you willing to help on the night, which session, add phone number" - on permission slip.

Sana talks about renaming the event for cultural reasons, that muslim families may be reluctant as its possible it may be perceived "disco" to have adult connotations. Suggestion DPC "Beach Dance Party". Further discussion warranted.

Previous minutes items not motioned

\$50 for uniform voucher Melissa Ozich motions we put forward to school, Maxine seconds.

School banking - relaunch for term 4? Alex is happy to take up the role. Alex can do every fortnight Thursday, even weeks, starting 2nd week. Social media to be created to advertise. Melissa Ozich would be happy to be a backup if Alex is unavailable.

Morning teas - suggest starting up again 21st October. Every fortnight. Melissa Ozich motions Crunch and Sip program come 18th November, Maxine seconds.

Floated ideas like cooking demo's. Mel O happy to start that. Ideas for every date of morning tea. Start time for morning tea 9am. 4th November...?

Brainstorming session with Cailey, going over each event we've run this year to better plan next year. Possibly 2nd December?

16th December is final awards assembly - could be more of a lunch event on that morning tea day.

Community grant funding - Mel O looked into it phoned city of Stirling, sounds fairly easy to obtain \$5000 funding to hold community event next, Community Groups Assistance Fund. Ideas such as Harmony Day, movie night, etc. Criteria that needs meeting, we seem to meet. We can still make profits from our own money spent such as kiosk food.

Post faction carnival letter of thanks, how much raised, allowing for bop til you drop etc.

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FUNDRAISING –

Suggestion by Alex for jumble sale / swap meet type event. Donations from families to benefit P&C.

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GROUNDS BUSINESS –

NEXT MEETING –

TBA

MEETING CLOSED – 3:00PM.